# **Happy Out Coffee - Catering Packages**

We offer a variety of catering options to elevate your meetings and staff days. In order to help you find the right option for your event we have provided a breakdown of what each package contains. Our team is happy to cater for allergies and dietary requirements and can talk you through the available options.

## The Working Breakfast

### Standard Breakfast Package - £5.00 per head

- > Airpot of filter coffee and an Airpot of tea
- > Scones / selection of mini pastries
- \*Upgrade to a barista coffee for £2 extra per head\*

### Premium Breakfast Package - £12.00 per head

- > I barista coffee per head
- > I breakfast bap (sausage, bacon, egg) per head (pre-ordering required)
- > Scones / selection of mini pastries

# **The Working Lunch**

#### Standard Lunch Package - £9.00 per head

- > Airpot of filter coffee and an Airpot of tea
- > Handmade sandwich platter
- > Selection of mini pastries
- \*Small portion of soup & bread can be added for £3 extra per head \*

#### **Premium Working Lunch -** £13.00 per head

- > I barista coffee per head
- > I gourmet sandwich from our in-house menu per head (pre-ordering required)
- > I traybake per head
- \*Small portion of soup & bread can be added for £3 extra per head \*

If the packages above aren't quite what you are looking for, we are more than happy to tailor a bespoke package just for you. We also offer a full hot-food catering menu, available on request.

Your chosen catering options will be delivered fresh-made, directly to your meeting room at a pre-agreed time that suits you!

#### Timelines and orders

When booking a catering package, we request at least 7 days' notice, but we know that life is busy and schedules often busier still, so we can accommodate last-minute orders up to 24 hours prior to your event, but we would advise in these circumstances we may have a slightly restricted menu due to stock availability in the kitchen.

### Payment terms

Payment can be completed via credit card in-store, bank transfer, electronic invoice link or cash. We charge a 20% (non-refundable) deposit at the time of booking confirmation – this will be retained to cover the cost of stock should your event not proceed as planned on the agreed day or be cancelled with less than 48 hrs notice. The balance of costs is payable on the day of the event, following delivery. Where more than 48 hrs notice is given, we can accommodate a schedule change without loss of deposit.